

# EFA COMPUTER DEVICE POLICY

## GENERAL

New Hampshire Administrative Rule ED 800 limits EFA account holders to the purchase of 1 computer device every three years.

## POLICY

Computer devices such as Laptops, Desktop Computers, MacBooks and/or iPads, shall be limited to the purchase of 1 computer device every 3 years using EFA funds.

## DOCUMENTATION

CSF staff shall document the purchase of each computer device (Laptop, Desktop, MacBook and/or iPad), using EFA funds in the EFA computer device log. Required fields shall include:

- Student ID
- Student Name
- Date Approved
- Order Number
- Approver Initials

**Revised: January, 2024**  
**Approved: October, 2021**