

Student STU-05 Computer Device Purchase Policy

GENERAL

New Hampshire law allows EFA students to purchase (1) one computer device every (3) three years. CSF encourages parents/students to purchase a warranty when purchasing the computer device. EFA funds may be used to purchase the warranty.

All computer devices and computer device builds purchased using EFA funds are documented in order to comply with Ed 800 for future auditing purposes.

POLICY

Computer Devices

For the purpose of the EFA program, a "Computer device" is defined as a desktop or laptop computer (including Apple/Mac models, etc).

Computer devices shall be limited to the purchase of (1) one computer device every (3) three years using EFA funds. The maximum purchase price of a computer device purchased using EFA funds shall be no more than \$3,600.00.

Student Computer Device Build

- A parent/student may elect to build a computer device once every (3) three years, EFA funds in lieu of purchasing a computer device, but they do so at their own risk.
- The parent/student must agree to the terms and conditions specified in this policy and the Computer Device Build Form located at: [STU-18-Computer-Device-Build-Form.pdf](#)
- Individual computer components may not exceed a maximum of \$1,600 for a single component.
- The computer build may not exceed a maximum of \$3,600.
- The parent/student must submit (1) one ClassWallet order that contains all (8) eight major computer components listed below in the same order, at the same time for documentation purposes.
- A copy of the Computer Device Build Form must be attached to the student's ClassWallet order.
You may email a copy of the form to nhapprovals@scholarshipfund.org but you must include your order number with the build form and email.
- Components that are not under warranty, components that are damaged or components that fail, are not eligible for replacement using EFA funds.

These requirements are in place to protect the integrity of the EFA program and to reduce the risk of potential fraud and misuse.

DOCUMENTATION

CSF shall document the purchase of each computer device purchased using EFA funds in the EFA computer device log.

Required fields shall include:

- Student ID
- Student Name
- Date Approved
- Order Number
- Approver Initials

CSF shall document the purchase of each computer device build, purchased using EFA funds in the EFA computer device log.

Required fields shall include:

- Student ID
- Student Name
- Date Approved
- Order Number
- Approver Initials
- Receipt of Computer Build Form

Updated: August, 2025
Approved: October, 2021