

Student**STU-01 Notification of Failure to Provide Annual Record of Student Attainment Policy****GENERAL**

The EFA law requires that the parents of existing EFA students submit a record of student attainment to the scholarship organization (CSF) annually. The EFA law requires that CSF notify the Department of Education by August 1st of each calendar year of any existing EFA student/s that has not provided an annual record of educational attainment.

An annual record of educational attainment is a method used to determine that your student is making educational progress. You may satisfy this requirement in one of three ways.

- a) You may provide the results of a standardized achievement test to the scholarship organization. (You will have the opportunity to submit this when renewing your EFA application annually.) OR
- b) You may have the eligible student take the New Hampshire statewide student assessment pursuant to RSA 193-C:6. OR
- c) You may provide a letter showing proof of an eligible student portfolio evaluation to the scholarship organization. Please note, this letter must be signed by a New Hampshire certified teacher, a teacher with certification recognized by another state, or an educator currently teaching in a NH nonpublic (private) school may perform a year end evaluation. The student's parent is not eligible to perform and sign the evaluation letter.
 - If your student is attending a public school outside your resident district full-time or a nonpublic school full-time, you may submit the student's report card in lieu of student portfolio. The report card option is not available to part-time students. A report card from a charter school, including VLACS, would not qualify. ¹

POLICY

CSF shall notify the New Hampshire Department of Education by August 1 of each calendar year of any existing EFA student that has not provided an annual record of educational attainment, pursuant to RSA 194-F:3, III(d)(3).

Updated: August, 2026
Approved: October, 2021

¹ On August 2, 2023, the New Hampshire Department of Education (NHED) advised CSF that a student report card from an out-of-district public or nonpublic school, attended full time, is sufficient to satisfy the portfolio-of-student-work criterion for demonstrating educational progress, provided the student is taking a full academic course load. On March 27, 2026, NHED confirmed that this guidance and its interpretation of the portfolio requirement remain unchanged and continue to reflect NHED's and CSF's shared understanding of program implementation.